

WELCOME TO CANBY COMMUNITY PRESCHOOL! 2022-2023 ORIENTATION WEEK

CCP FUN FACTS

- The preschool began in the fall of 1995 as Canby Cooperative Preschool.
- CCP is a Recorded Private Preschool Program with Oregon Early Learning Division. In 2020-21 we were an Emergency Child Care Center to continue operations during the pandemic.
- The preschool was designed through a cooperative effort to include the thoughts and opinions of parents and staff for the benefit of the children.
- The school's goal is to provide a balance of experiences for children promoting physical, emotional, social, and intellectual development, along with parent education.
- Canby Community Preschool is a member of the Parent Child Preschool Organization (PCPO) a nonprofit organization of more than 50 cooperative preschools and kindergartens. PCPO is an advisory board to our school and they secure our insurance through a group rate.
- Teachers Jen and Rosalie were also CCP co-op parents!
- CCP is a non-profit 501(c)(3); All voting board members are unpaid volunteers.
 - The Executive Board runs the business operations of the preschool.
 - Teachers run the day-to-day activities, develop, and teach preschool curriculum and implement health & safety protocols.
- Preschool income: Tuition and fees typically support just over 50% of our operating budget; our annual auction fundraiser supports 40-45% of the budget.
- We are all volunteers and here to do what's best for all the children.

ORIENTATION CHECKLIST

Checklist to complete before School begins (some will be completed at Orientation on 9/7) THIS WEEK

- Plan to attend the CCP Orientation & Parent Training meetings on 9/7 at 6pm.
- Log into Jovial Family Portal (jovial.org/canby)
 - Verify and submit Student Information Form
 - Complete and submit Background Check forms for in-class caregivers
 - Pay for September & May tuition, along with school fees, in Jovial
 - Set up auto-payments in Jovial for monthly tuition invoices
- Read through Parent Job descriptions (attached) and [rank your choices here](#)
- Read the 2021-22 CCP Parent Handbook
- Create an Emergency Kit to bring to Open House or first day of school

AT ORIENTATION

- Bring child's Immunization Records to complete Immunization form
- Sign up for a Cleaning Shift (one monthly clean during year)
- Sign up for Parent Teaching days in September and May
- Purchase or order CCP t-shirt, adult/child available **optional*
- Ask any questions you have!

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PARENT RESPONSIBILITIES

Parent Duties

Canby Community Preschool relies on the parents to make the program work successfully:

- Have a fun and positive attitude
- Read the School Handbook
- Parent help in the classroom as scheduled
- Pay tuition on time each month (invoiced on the 1st, due the 10th)
- Attend the Mandatory Parent Meetings, see list below
- Complete all Orientation documents including child's immunization records
- Follow health & safety guidelines to prevent spread of virus and infection
- Keep students home if symptomatic or have a positive COVID-19 case
- Provide Emergency Kit
- Complete a Parent Job
- Complete an Auction Job
- Complete one cleaning day (1st Saturday of month)
- Support CCP fundraisers
- Procure minimum of \$300 of donated items or cash buyout for the Auction
- Sell 20 raffle tickets (\$5 each) for the Auction

Mandatory Parent Meetings

Each family needs to attend the following meetings:

- Preschool Orientation & Parent Training Meeting: **TONIGHT – DONE!**
- Auction Meeting: TBD / October
- Meeting of the Members: **Tuesday, April 11th, 2023**
 - * \$25 Fine – unattended mandatory meeting and/or cleaning day
 - * \$300 Fine – incomplete auction job, procurement

Encouraged Events

Parent participation is vital for fostering a child's pride in their school.

- Monthly School Meetings, second Tuesday of the month @ 7:00 PM (childcare available)
 - Parent Education Nights (occasional)
 - School Field Trips & Outdoor School / Nature Walk
 - CCP Auction: Saturday, April 22 @ 4:30PM, Willamette Valley Country Club
 - Kids Invite Someone Special (KISS) Dessert: May 10/11 @ 6:00PM, Fellowship Hall
 - Donuts with Grownups (3s): Thursday, May 18, 11:00 (snack time)
 - Field Day (4s): Friday, May 19 during school
 - End-of-year Celebration: Thursday, May 25 @ 6PM, CCP Playground
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PARENT TEACHER

The Parent Teacher role is crucial for our classroom. We will use two parent teachers in each classroom. Your involvement helps us support the teacher's curriculum and follow necessary cleaning & disinfection procedures. The number of help days required for your family depends on class enrollment and your tuition option (Plan A or Plan B).

We recommend all Parent Teachers are vaccinated before working in the classroom. Parent Teachers and Paid Helpers who are not household members of a student must show proof of vaccination. All adults inside the school are expected to follow public health guidelines for face coverings.

TUITION & PAYMENT

Monthly Tuition Fees for 2022-23

- 3's classes Option A: \$115 Option B: \$160
- 4's classes Option A: \$140 Option B: \$185

School Fees for 2021-22

- School supplies \$20

Payment Due Dates

- Tuition invoices are emailed on the 1st of each month from Jovial
- Tuition payments are due on the 10th of each month; late after the 10th.
- September and May tuition, along with school fees, are due in September
- \$10 fine if monthly tuition payment is received after the 10th
- \$25 fine if monthly tuition payment is not received by the 10th for a consecutive month
- Must be "In Good Standing" as of January 1st to resume classes after Winter Break

Payment Methods

- ACH/Online on Jovial; reoccurring auto-pay can be set up in Jovial
- Check: payable to Canby Community Preschool and mailed to PO Box 1132, Canby
- Automatic bill pay from personal bank: family's responsibility to set up with their bank
- Cash is not accepted at any time
- Do not give tuition or other monies to the teachers
- A \$25 Fine will be charged if checks are returned for insufficient funds

Financial Aid

- Scholarships are available for families for partial or full-year assistance
- Short term (up to 3 months) Tuition Hardship Assistance is available at any time
- Application forms are on CCP website; Return to Vice President or Treasurer

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POLICIES

Immunizations

All children must be immunized as required by State of Oregon unless a signed religious exemption is submitted. Immunization reports are provided to Clackamas County.

Health & Safety

Teachers will conduct health checks when students enter the classroom. Please keep your child home if they are not feeling well or have symptoms of illness, a fever (CDC considers fever over 100.4° but low-grade fevers can be sign of illness), sore throat, yellow or green discharge from the nose, unusual coughing, shortness of breath, chills, headache, diarrhea, head lice, skin rash, muscle aches, loss of taste or smell, inflamed eye, nausea, vomiting, or earache. Teachers can decide a child is not healthy and cannot attend preschool that day.

If a child, parent-teacher, or teacher has symptoms **including (but not limited to) fever, loss of taste or smell, new or unusual cough, or shortness of breath**, they will be excluded from school for the minimum days recommended by CDC at that time and 24-hours symptom-free. Anyone who tests positive or has COVID-19 symptoms must follow [CDC recommendations](#) for isolation to stay home. Returning to school may require wearing a face covering until ten days have passed since the initial symptoms or positive test.

If a child has been exposed in the past five days to someone with COVID-19, they must follow current CDC guidance before being admitted to preschool. People who come into close contact with someone with COVID-19 should follow [CDC recommendations](#) to quarantine, get tested, and wear a well-fitting mask. Recommendations for close contacts depend on vaccination status or history of prior infection.

School Closures

- School closure due to weather conditions follow Canby School District
- If a “2-Hours Late” is announced, the class for that day will be cancelled
- For the safety of your own family, please use your own discretion about conditions
- School closures due to COVID-19 exposure will be decided by health authorities, Early Learning Division, and/or CCP Board and Teachers.
- Make-up days may be added to the calendar at the discretion of the Executive Board

Photographs / Social Media Policy

- The school will only post photos of children (unidentified) for whom there is a photo release
- When posting photos to your personal social networking or photo sharing site, take care to withhold the names of children other than your own and get parent permission to post.

Canby Community Preschool does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and/or other school-administered programs.



CANBY COMMUNITY PRESCHOOL 2022 BACK TO SCHOOL FAQ

Canby Community Preschool is planning for a terrific year of preschool with our 3- and 4-year old classes. CCP serves Canby area children ages 3-to-5 with a play-based, co-op preschool approach, as we have for the last 26 years. Our teachers and Executive Board volunteers are doing all we can to make preschool a safe space that inspires learning and growth for the children.

Below is a list of questions we know many of you have (because we have them ourselves) and our answers. We continue to follow recommendations from [Oregon's Early Learning Division](#) and guidance from [PCPO](#) (Parent-Child Preschools Organization) to make decisions for what's best for the children, our teachers, and our school. In these times, **we reserve the right to make changes to our health and safety policy** once we get back into the classroom.

Q) When is the first day of School?

A) The first days of school are **September 12th and 13th**.

Q) What important dates should I plan on before school starts?

- A) The complete [2022-23 calendar](#) is available to view.
- **Orientation and Parent Meetings will be combined into one night, September 7th, from 6-8 pm.** This is a **mandatory meeting** for at least one parent to attend. Childcare will not be provided.
 - **Open House will be September 8th** from 10a-12p and 5-7 pm. Families are welcome to come at the time that suits them to visit your teacher and classrooms.
 - The First School Meeting of the year is September 13 at 7 pm. Executive Board will meet at 5:30 pm.

Q) Do we need to buy school supplies?

A) Please provide a personal lunchbox, backpack, and water bottle for your child. A school supply fee of \$20 per student covers school supplies used throughout the year. This will be assessed in the first tuition invoice.

Q) How will drop-off work?

A) Caregivers will drop off and pick up children directly inside their classrooms this year! Please do not drop off before 8:55 am. All children and caregivers will enter through the side door (with the numeric lock). Backpacks and coats are hung on the hooks outside each classroom. Caregivers must sign children in and out on the daily form.

Teachers will conduct visual health checks with each student as they greet them at school. Teachers may ask caregivers about illness exposure, symptoms, and medications and take the child's temperature to evaluate their health.



CANBY COMMUNITY PRESCHOOL 2022 BACK TO SCHOOL FAQ

Q) What should I send for a Snack?

- A) Please send a nutritious snack in a lunchbox with a full water bottle. Easily eaten foods are best. Do not send sugary dessert foods, pop, juice, or candy. Please limit beverages to water only. Keep snack items small (not a full lunch!) to be eaten within 10 minutes.

Q) How many days does my family need to complete as a Parent Teacher?

- A) Option A: ~ 15 days per year for MWF classes / ~ 11 days per year for T/TH classes
Option B: ~ 8 days per year for MWF classes / ~6 days per year for T/TH classes

Q) What are my responsibilities as a Parent Teacher?

- A) Two Parent Teachers are in the classroom at every session. We feel strongly that including two parents serves the spirit of the co-op model the best. You are part of the teaching unit and will supervise activities and play at the direction of the teacher. One Parent Teacher will remain indoors during outdoor recess to clean and sanitize the classroom. Parent Teachers are expected to arrive by 8:30 am on school days and can depart following dismissal and final cleaning between 11:45a-12p.

Q) Who can be a Parent Teacher?

- A) Parent Teachers must be at least 18 years old and a trusted, familiar adult to the child. Every caregiver who assists in the classroom must have a background check on file before they are allowed to participate in the classroom. Vaccinations are highly recommended for all adults helping in the classroom.

Q) How will you keep classrooms clean and sanitized?

- A) Cleaning the classroom continues to be important to keep our school safe and healthy. CCP has traditionally encouraged frequent washing of hands, having hand sanitizer available for children, and wiping tables and toys down in transition times.

One Parent Teacher in each session will be designated as the cleaner. The cleaner is responsible for cleaning and disinfecting classroom spaces and equipment while the children are on the playground.

Additionally, each family must complete one cleaning session during the school year. Cleaning takes place on the 1st Saturday of the Month and usually lasts 3 hours. Signups will begin at Orientation.

Parent Jobs will also include a Cleaning Coordinator, who facilitates monthly cleaning days, and dedicated Classroom Cleaners (2) who stay after school on the 3rd Friday of every month to wipe down a classroom.



CANBY COMMUNITY PRESCHOOL 2022 BACK TO SCHOOL FAQ

Q) Will my child need to wear a mask?

- A) Masks are not mandated for preschool children in the classroom, though your child may wear one if you choose. The Board has chosen to follow CDC and OHA guidelines on masks while inside the school. When the infectious risk is high, face coverings for all individuals indoors are recommended.

Q) What happens if my child is sick?

- A) If a child falls ill at school, they will be immediately removed from the classroom, and the parent will be notified. The child will be placed in a quarantine room away from other students with a masked adult until the parent arrives.

Any student who exhibits COVID symptoms, including fever and unusual cough, will be asked not to attend school. Anyone who tests positive or has symptoms must follow CDC recommendations for isolation to stay home. They can return when they are symptom-free (no cough or fever and no fever-controlling meds) for at least 24 hours after the resolution of symptoms.

Q) Where can I find more information from the school?

- A) We are working to keep the [Jovial Family Portal](#) and CCP website updated. We also share information for CCP Families in our [private Facebook Group](#) and more general information and events from the [Canby Community Preschool Facebook page](#).

Q) I have more questions. Who can I talk to?

- A) You are welcome to contact your teacher or our President, Lauren Teague, via email with any additional questions you have. While we may not have the answers, we can do our best to address any concerns or comments you have.

Jen: teacherjenccp@gmail.com

Rosalie: rosaliethomps@yahoo.com

Lauren: ccpreschoolpresident@gmail.com

CCP Parent Jobs for 2022-23 School Year

Executive Board (8)

President: Lauren Teague

Vice-President: Nicole Robinson

Treasurer: Jen Curry

Secretary: Allison Orsborn

Registrar: Tera Abbott

Website and Social Media: Julie Roach

Auction Chairs (2): **Open**

AUCTION CHAIR(S) – Responsible for overseeing the annual fundraising auction, providing leadership and execution of the entire Auction process. Develop the auction theme, ideas, and framework. Assign and oversee parent Auction Jobs. Organize and run the auction meeting and committee meetings. Work with Auctioneer Consultant on auction and procurement logistics. Responsible for setting auction budget and tracking expenses related to auction. Co-Chairs can elect to receive compensation (\$599) and relinquish Executive Board voting rights.

Parent Advisory Council (6):

PCPO Representative:

Special Events Coordinator (2):

Non-Auction Fundraising:

Playground Supervisor:

Health and Safety Coordinator: **Irwin**

PCPO Representative: Liaison to the Parent-Child Preschool Organization (PCPO). Attend monthly PCPO meetings (virtual or in person), and bring back information to share with the Board and families. Coordinates Parent Education. Attends monthly School Meetings.

Special Events Coordinator: Assist teachers in planning, coordinating, and implementing planned special events (Parade entries, Mother's Dessert, Field Day, Trunk-or-Treat, end-of-year celebration). Attends monthly School Meetings.

Non-Auction Fundraising: Ideates and organizes fundraising activities across the year to supplement the CCP operating budget, including wreath sales (Oct/Nov). Manages t-shirt sales and orders. Attends monthly School Meetings.

Playground Supervisor: Oversee Playground and outdoor facilities. Weekly checks of outdoor areas. Communicate with teachers and the President about the condition of the playground, toys, and equipment. Coordinate with Landscape, Playground, Woodworker and Pressure Wash roles to ensure work is completed. Attends monthly School Meetings.

Health and Safety Coordinator: Collects student immunization records and submits immunization reports to Clackamas County. Updates school Health & Safety bulletin board. Maintains first aid kit and supplies for the school. Coordinates head lice checks and support teachers with emergency drill planning as needed. Attends monthly School Meetings.

Auction Procurement - *Auction Procurement team also fulfills your auction job*
Secure Donations (3):

Secure donations for the upcoming auction via multiple reach-out methods (Email, online forms, phone, and in person), guided by a list of past donors. This role thrives best with someone who is very independent and proactive, not afraid to dive in, and willing to think big or outside the box to find new donors.

Advertising & Sponsorship (2):

Work closely with the Auction Co-Chairs to reach out to past sponsors, as well as seek out new ones, selling advertising opportunities for the event and school.

Class Scrapbook (4):

Scrapbook jobs start by preparing the scrapbooks for the children to assemble throughout the year. You will assist the teacher with: creating the cover, laminating and combining scrapbooks, and help supervise the children while they create pages in their scrapbook. Work with the classroom rep and teacher to schedule a regular day once per month.

Jen's 3's Green:

Rosalie's 3's Orange:

Jen's 4's Blue:

Rosalie's 4's Yellow:

Cleaning Coordinator: Taskinen

Facilitate monthly school cleanings on every 1st Saturday of the month by tracking attendance, overseeing cleanings, and cleaning supplies inventory. Communicates with VP and parents regarding cleaning day instruction and attendance.

Teacher Assistant (2):

Assist the teacher on classroom projects or changing the room around each month. This parent also makes the monthly play dough for classes.

Art Room Organizer (1):

Make sure the art room stays organized. Work with teachers to check supplies and see what needs to be ordered.

Dramatic Playroom (2):

Help teachers change the room themes, packing up existing items and help place new items in the dramatic playroom. May include taking toys/clothes to your home for cleaning. Change over occurs once a month.

Classroom Cleaning (2):

Stay after school on the 3rd Friday of every month to wipe down and sanitize classroom chairs, toys, puzzles, shelves, and other classroom items

Class Baker (2):

Each class group has a dedicated baker who bakes goods for the children to enjoy during a class day. (Baked goods needed at the pumpkin patch, holiday celebration, outdoor school, grandfriend day, last day of school.)

Laundry (2):

Collect classroom towels and other laundry weekly to wash, dry, fold and return to the school. Laundry bags will be provided.

Scholastic Book Coordinator (1):

Distribute Scholastic book forms to parents, order and distribute books for school/parents.

Child Care (1)

Provide childcare at the school for monthly School Meetings and parent education nights.

Landscape/Playground Coordinators (2):

Responsible for playground landscaping throughout the school year. Including, but not limited to: weeding, mowing, trimming bushes, and spreading of landscape materials.

Playground Keeper(2):

Help with playground toys and equipment. Make sure broken toys are thrown away/fixed, and the sand pit is cleaned up. Organize playground shed as needed.

Woodworking (2):

Help with any woodwork that may need done around school. These projects may include fixing bookshelves, shed maintenance, painting, projects around or in the classrooms/playground and other needs of the teachers/school.

Power Washer (1):

Pressure wash playground play structure and covered outdoor areas in fall (Sept.), Winter (Jan), and Spring (March). Cleaning should happen over each break, before school resumes.

Classroom Representatives (4):

Jen's 3's Green: **Michelle Puska**

Rosalie's 3's Orange: **Lauren Frederiks**

Rosalie's 4's Yellow: **Carmen Goetschius**

Jen's 4's Blue: **Maria Koenig**



Canby Community Preschool

2022-2023 Emergency Preparedness Kit

In case of an unexpected event during school hours, we ask that all students have an emergency kit held at the school. Kits should be assembled at home and brought to school on the first day. Most of these items can be found at the grocery store. Create a fun treasure hunt with your preschooler to assemble!
Note: all food and drinks should be non-perishable.

Please check off the following items:

- 1 plastic or boxed drink (water or juice)
- 2 non-perishable food items (granola bar, crackers, canned food)
- Disposable fork and spoon
- Wipes, travel size
- Facial tissues, travel size
- Rain poncho
- Recent photo of your family (optional)
- Personal note to your child expressing love and encouragement (optional)

Place all items in a gallon zip-top bag with this form. Kits will be stored in the CCP storage shed for emergency access.

Child's Name

Child's Date of Birth

Parent's Name

Parent's Phone Number

Name of an out-of-town friend or relative

Phone Number

Please list any allergies or emergency medical information



Canby Community Preschool 2022-2023 School Calendar

Classes: **Orange** = Rosalie's 3's; **Yellow** = Rosalie's 4's; **Green** = Jen's 3's; **Blue** = Jen's 4's

August	Wednesday	10	6:00 pm - 8:00 pm	Executive Board Meeting / TBD
	Tuesday	16	TBD (morning)	Kiddie Kaper Parade / Canby
	Tuesday	30	6:00 pm - 7:00 pm	Ice Cream Social / CCP Playground
September	Wednesday	7	6:00 pm - 8:00 pm	MANDATORY PARENT ORIENTATION AT CCP
	Thursday	8	10a-12p; 5-7p	Open House for all classes
	Monday	12	= school hours =	First Day: MWF Classes (YELLOW / BLUE)
	Tuesday	13	= school hours =	First Day: T/TH Classes (ORANGE / GREEN)
	Tuesday	13	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
October	TBD		TBD	Mandatory Auction Meeting / CCP
	Saturday	1	9:00 am - 11:00 am	Monthly Cleaning Day
	Tuesday	11	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
	Friday	21	= school hours =	No School, Teacher Prep
	Thursday	27	= school hours =	Costume Parade, GREEN and ORANGE
	Friday	28	= school hours =	Costume Parade, YELLOW and BLUE classes
	Friday	28	TBD	Family Trunk or Treat
Monday	31	= school hours =	No School, Phone Conferences	
November	Tuesday	1	= school hours =	No School, Phone Conferences
	Saturday	5	9:00 am - 11:00 am	Monthly Cleaning Day
	TBD		= school hours =	School Pictures, GREEN and ORANGE classes
	TBD		= school hours =	School Pictures, YELLOW and BLUE classes
	Friday	11	= school hours =	No School, Veterans Day
	Tuesday	15	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
	Wednesday	23	= school hours =	No School, Thanksgiving Break (thru 11/29)
Monday	28	= school hours =	Classes Resume	
December	Friday	2	evening	Light the Night Parade / Canby
	Saturday	3	9:00 am - 11:00 am	Monthly Cleaning Day
	Tuesday	13	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
	Monday	19	= school hours =	No School, Winter Break (thru 1/3)



Canby Community Preschool 2022-2023 School Calendar

January	Tuesday	3	= school hours =	No School, Teacher Prep
	Wednesday	4	= school hours =	Classes Resume
	Saturday	7	9:00 am - 11:00 am	Monthly Cleaning Day
	Tuesday	10	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
	Monday	16	= school hours =	No School, Martin Luther King Jr. Day
February	Saturday	4	9:00 am - 11:00 am	Monthly Cleaning Day
	Monday	20	= school hours =	No School, President's Day
	Tuesday	21	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
March	Saturday	4	9:00 am - 11:00 am	Monthly Cleaning Day
	Tuesday	14	7:00 pm - 7:30 pm	School Board Meeting (Exec at 5:30 pm)
	Wed/Thurs	22-23	= school hours =	No School, Parent/Teacher Conferences
	Friday	24	= school hours =	No School, Spring Break (thru 3/31)
April	Monday	3	= school hours =	Classes Resume
	Friday	7	= school hours =	Grandfriends Day (4s)
	Saturday	8	9:00 am - 11:00 am	Monthly Cleaning Day
	TBD		= school hours =	Class Photos (wear red CCP shirts)
	Tuesday	11	7:00 pm - 8:00 pm	Mandatory Meeting of Members (Exec 5:30p)
	Wednesday	19	= school hours =	Outdoor School, Y / B classes
	Thursday	20	= school hours =	Nature Walk, GREEN and ORANGE classes
	Saturday	22	4:30 pm - 9:00 pm	CCP Annual Auction
May	Saturday	6	9:00 am - 11:00 am	Monthly Cleaning Day
	Tuesday	9	7:00 pm - 7:30 pm	Board Turnover School Meeting (Exec 5:30p)
	Wednesday	10	6:00 pm - 7:00 pm	Kids Invite Someone Special Dessert (Y / B)
	Thursday	11	6:00 pm - 7:00 pm	Kids Invite Someone Special Dessert (G / O)
	Thursday	18	11 am - 11:40 am	Donuts with Grownups (G / O)
	Friday	19	= school hours =	Field Day for YELLOW / BLUE classes
	Thursday	25	= school hours =	Last Day: GREEN / ORANGE classes
	Thursday	25	5:30 pm - 7:00 pm	End of Year Celebration / CCP Grounds
	Friday	26	= school hours =	Last Day & Promotion: Y / B classes



Canby Community Preschool 2022-23 School Leadership

Teachers

Teacher: Jen Keeney / 503-307-1569 / teacherjencpp@gmail.com

Teacher: Rosalie Thompson / 503-701-4422 / rosaliethomps@yahoo.com

Board of Directors (Executive)

President: Lauren Teague / 503-592-0322 / ccpreschoolpresident@gmail.com

Vice President: Nicole Robinson / 971-235-1444 / ccpreschoolvicepresident@gmail.com

Treasurer: Jen Curry / 971-338-8205 / ccpreschooltreasurer@gmail.com

Registrar: Tera Abbott / 503-679-8353 / ccpreschoolregistrar@gmail.com

Secretary: Allison Orsborn / 503-706-7327 / ccpreschoolsecretary@gmail.com

Auction Co-Chair: **OPEN** / ccpreschoolauction@gmail.com

Auction Co-Chair: **OPEN** / ccpreschoolauction@gmail.com

Website + Social Media: Julie Roach / 503-329-4877 / julieroach927@gmail.com

Parent Advisory Committee (PAC) + Lead Roles

Class Rep, Rosalie's 3s **ORANGE**: Lauren Frederiks / laurenlcarlin@yahoo.com

Class Rep, Rosalie's 4s **YELLOW**: Carmen Goetschius / carmen.goetschius@gmail.com

Class Rep, Jen's 3s **GREEN**: Michelle Puska / michelepuska@gmail.com

Class Rep, Jen's 4s **BLUE**: Maria Koenig / mariak@wbcable.net

Health & Safety: Tyler Irwin / tgirwin.21@gmail.com

Playground Supervisor:

Fundraising (Non-Auction):

Special Events Coordinator:

Special Events Coordinator:

PCPO Rep:

Cleaning Coordinator: Heather Taskinen / 503-875-6177 / heather.taskinen@gmail.com